

St. Thomas University Policy Statement

Policy Name: Adjunct Research Professorships

Classification:

General Administration _____
Academic X
Unit _____

Issued by: _____ **(Signature)**
_____ **(Title/Authority)**

Date of Issue: Senate: March 16, 2000

Policy:

Adjunct Research Professorships are positions which enable the University to benefit from the expertise of individuals who hold, or have held, professorships at other universities but who are not in the employ of St. Thomas University. Adjunct Research Professors are appointed to a department or academic unit to assist in program development being carried out therein or to assist in major departmental research projects.

Appointment Procedures

1. On behalf of a department of academic unit, a Chairperson or Program Director may submit a written nomination for the appointment of an Adjunct Research Professor to the Vice-President (Academic & Research). The nomination shall include a current curriculum vitae, a description of the candidate's qualifications, and an indication of the research or program development activities on which the candidate will be working, along with a summary of the specific contributions he or she is expected to make. Candidates will normally be in possession of a Ph.D. or have completed equivalent scholarly work, and will have achieved distinction in their field.
2. The Vice-President (Academic & Research) shall forward the nomination, along with his or her own recommendation, to the President. The decision to appoint shall rest with the President.
3. The term of appointment is normally three years, but may be shorter where warranted.
4. Appointments to the rank of Adjunct Research Professor may be renewed using the same steps listed in (1) and (2) above.

Responsibilities and Privileges

1. The specific responsibilities of an Adjunct Research Professor shall be determined by the departmental chair or program director in consultation with the Vice-President (Academic & Research). If an Adjunct Research Professor is assigned formal teaching duties, a separate appointment shall be made in conformity with the procedures governing part-time appointments.
2. Adjunct Research Professors may participate in any activities of their department, (including department meetings, though with non-voting status).
3. Upon request, Adjunct Research Professors shall have library privileges, a faculty mailbox, and an email account.
4. Adjunct Research Professors shall be listed in the University Calendar and may join the academic procession at Convocation and similar University events.
5. The rank of Adjunct Research Professor carries no privileges with respect to remuneration or faculty status under the terms of the University's collective agreements.

Termination

An appointment to the rank of Adjunct Research Professor may be terminated by either the University or the Adjunct Research Professor upon three months written notice to the other party.

*Policy Origin:

This policy was prepared by the Vice-President (Academic & Research).

Date: March 10, 2015