

St. Thomas University Policy Statement

Policy Name: Undergraduate Student Markers

Classification:

General Administration	_____
Academic	<u> X </u>
Unit	_____

Issued by: _____ (Signature)
_____ (Title/Authority)

Date of Issue: Senate December 1999

Policy:

1. Course instructors remain responsible for all grades.
2. Students are to be informed when a marker is employed for any assignment or test.
3. Markers may be employed for the grading of “objective” assignments and tests. “Subjective” work, particularly that requiring commentary from the instructor, will not normally be graded by markers. Instructors wishing clarification should consult the Vice-President (Academic).
4. Markers must possess a degree of expertise in the subject matter that is appropriate to the level and kind of assignment or test being graded.
5. Markers must not be enrolled in the course for which they are marking.
6. Instructors are responsible for ensuring that confidentiality regarding student grades is maintained.
7. Exceptions to any of these policies may be created based on desirable pedagogical outcomes decided in consultation with the Vice-President (Academic).

*Policy Origin:

This policy was prepared by the Academic and Campus Planning Committee

Date: December 1999