

ST. THOMAS UNIVERSITY  
VOLUNTARY RETIREMENT INCENTIVE  
NOTICE OF INTENTION TO PARTICIPATE

Name: \_\_\_\_\_

Department: \_\_\_\_\_

I hereby provide notice of my intent to participate in the voluntary retirement incentive as outlined in the letter to which this form is attached, in the Memorandum of Understanding (Subject: Voluntary Retirement Incentive) agreed to by St. Thomas University and FAUST on June 3, 2016, and in the subsequent Addendum agreed to by St. Thomas University and FAUST on June 23, 2016.

I hereby provide notice that my retirement from St. Thomas University will be effective:

- ~~December 31, 2016 (notice required by June 30, 2016)~~
- July 1, 2017 (notice required by December 15, 2016)
- December 31, 2017 (notice required by June 30, 2017)
- July 1, 2018 (notice required by December 15, 2017)
- December 31, 2018 (notice required by June 30, 2018)
- July 1, 2019 (notice required by December 15, 2018)

Further to Article 12.03 (Retirement), I wish to request access to the following after my retirement:

- Shared office space and computer
- Library
- My STU e-mail address

Signed in Agreement:

\_\_\_\_\_  
Faculty Member Signature

\_\_\_\_\_  
Date