



# St. Thomas University RESIDENCE LIFE

## 2017-2018 Residence Agreement

Welcome to Residence at St. Thomas University!

We try to make residence a place where everyone can live and learn successfully. This Residence Agreement is here to set out what each of us can expect of each other over the next school year. By reading this carefully and signing it, you let us know that you are willing to accept the conditions that come with living in a St. Thomas residence.

This is an agreement between **you (the “student”)** and **St. Thomas (“the University”)**.

_____	_____
(Student Name)	(Student Number)

Read both pages of this agreement and make sure that you understand it. If you have any questions or concerns, please do not hesitate to call the Residence Life & Conference Services Office. We want everyone to arrive knowing what is expected of them as residents of our campus. These are the terms by which you agree to accept a place in our Residence Community.

### Duration of Agreement

Students entering the St. Thomas Residence Community are required to remain in residence for the entire academic year and are subject to the provisions outlined in this Agreement and as specifically outlined below:

- Residence Opens: First year students: Saturday, September 2, 2017 (9:00 am to 4:00 pm)  
Upper year students: Monday, September 4, 2017 (9:00 am to 4:00 pm)
- December Departure Date: 24 hours after resident’s last exam in December 2017  
\*Please note that residence is closed during the Christmas break
- January Returning Date: Tuesday, January 2, 2018 (9:00 am or later)
- April Departure Date: 24 hours after resident’s last exam in April 2018  
(Residence officially closes 12:00 pm on April 24, 2018)

**We are unable to accommodate students outside the dates noted above.**

I agree to remain in residence throughout the school year, as defined by the dates above. I have read, understood and initialed the terms and conditions on the other side of this page, and I understand that I am accepting a place in residence under those terms and conditions.

**Please read this agreement carefully (front and back) before signing.**

<b>Student name</b>	<b>Student Signature</b>	<b>Date</b>
<b>Witness (please print)</b>	<b>Witness Signature</b>	<b>Date</b>

Please review and initial on the reverse side ⇨

**TERMS AND CONDITIONS**

**The following terms and conditions are meant to facilitate a good residence experience for everyone, not obstruct it. You are always encouraged to discuss any problems and/or disagreements with the Residence Life Office staff (GMH303) or [residencelife@stu.ca](mailto:residencelife@stu.ca).**

	INITIALS
1. You agree to pay the University, by the deadlines and on the terms, the appropriate residence rate, including meal costs, deposits and securities, house dues, and other fees as set by the University.	_____
2. When you sign the Residence Agreement and accept a residence placement, you are committing to remain in residence for the entirety of the academic year. If you decide to withdraw from residence during the academic year, you will still be financially responsible for residence and meal plan fees. You may not rent the room out to anyone else. Students wishing to withdraw from residence must begin the process with a staff member of the Residence Life Office, located in George Martin Hall 303. The withdrawal is not effective until the Residence Manager has approved the withdrawal request. The date of the withdrawal for the purpose of fee administration will be the date this approval is given, or the date the student has checked out of residence and returned their keys, whichever is later. For further details on the withdrawal process and refund dates, please see the 2017-2018 Residence Guide or contact the Residence Life Office.	_____
3. Your room is furnished with a bed, closet space, a dresser, a desk, chair and lighting. You may add additional furniture like a bar fridge, microwave, TV or computer. However, all furnishings must meet our requirements for safety, size, noise and consideration of your roommate, if you have one. The University does not supply bedding. You can decorate your residence room to your taste, but you cannot make any permanent changes (like painting the room or changing fixtures).	_____
4. You will be financially responsible for any damage to the room and residence building. Repairs must be made by the Facilities Management team.	_____
5. All residence students must purchase a meal plan. Your meal card cannot be sold, loaned or given to anyone else. If you lose the card, the University will replace it at a cost.	_____
6. The University reserves the right to move students to other accommodations at any time during the year. A resident in a double room which is only partially occupied should expect to have a roommate assigned or to be moved to another partially occupied double room. Moves are made at the discretion of the Residence Life Office.	_____
7. There are rules that govern the residence, and all residents must agree to abide by them. Most rules are contained in the Residence Guide and the University Calendar. Students are also expected to obey the laws of Canada and New Brunswick at all times on campus. All residents are expected to be respectful of Residence Life and University staff, and to follow their instructions. Residents accept that, as part of the rules of residence, they may be subject to discipline for breaches of the rules. This discipline may include fines, probationary periods, restrictions, community services, performance bonds and/or other alternative sanctions prescribed by the Residence Life Office.	_____
8. All residents are expected to act in a manner consistent with a residence community based upon respect, tolerance and a safe and appropriate learning environment, and the University may take any action or make any rule aimed at furthering that goal. Any activity that is threatening, racist, sexist, homophobic, abusive or harassing is prohibited and may result in disciplinary action and eviction from residence.	_____
9. If you invite guests into the residence, you are held responsible for their actions and for making sure they obey the rules and respect other residents.	_____
10. Upon your departure from residence, rooms and common areas must be cleaned and removed of all personal belongings and garbage, and furniture must be returned to its original state. Residents will be charged for missing furniture or extra cleaning if it is required.	_____