

## D. Admission to Bachelor of Applied Arts in Gerontology

The Bachelor of Applied Arts in Gerontology is a four-year program of study that provides linked credentials. The student is awarded a certificate in Human Services by NBCC following one year of successful study in the program. The Bachelor of Applied Arts in Gerontology is awarded by STU following successful completion of the entire program. Students must successfully complete, in any order, three years of study at St. Thomas University plus the one-year Human Services Diploma at the New Brunswick Community College (NBCC).

Students interested in pursuing a Bachelor of Applied Arts (Gerontology) degree program must meet the Admission requirements of the institution where they begin their studies (either St. Thomas University or NBCC). Students who begin their studies at St. Thomas must meet the normal admission requirements for the Bachelor of Arts degree. For details on the BA admission requirements, consult Subsection A. "First-year Arts."

Both NBCC and STU students are required to have a GPA of 2.0 in their programs at their respective institutions to qualify for admission to the program at the partner institution.

## E. Certificate Programs

### Certificate in Gerontology Program

#### Admission Requirements

Candidates who have acquired at least one year of experience in the field of aging or have completed Gerontology-related post-secondary studies may be considered for admission. All candidates must either have successfully completed a university preparatory high school program or meet the University's Adult Learner requirements. For further information, please contact the Admissions Office. The Certificate in Gerontology program is available on a full- or part-time basis.

#### Application Procedures

Applications for admission are submitted to the Admissions Office and consist of:

1. a completed application form
2. a non-refundable \$55.00 (\$40.00 for New Brunswick residents) application fee
3. an official transcript of high school or university marks if applicable
4. a letter of application describing educational background, work experience, and reasons for wishing to pursue the Certificate in Gerontology.

*Note: Candidates who are applying for admission to a certificate program under the University's Adult Learner policy should also submit a letter of application describing educational background, work experience, and academic plans. For details on the Adult Learner admissions policy, consult Subsection A. under Admissions.*

#### Application Deadlines

Certificate applicants are encouraged to submit their applications and supporting documents by March 31, but applications will be considered until August 31.

**Notification of Admission**

The Admissions Office, in consultation with the Gerontology Department Chair, assesses each candidate on the basis of experience and academic background. Candidates are notified of their admission status upon completion of this review. Successful candidates are referred to the Department Chair for academic counseling upon notification of their acceptance.

**Certificate in Criminology and Criminal Justice**

Candidates must have at least one year of work experience in the field of criminal justice and either have successfully completed a university preparatory high school program or satisfy the University's Adult Learner applicant requirements.

**Certificate in Criminology and Criminal Justice Application Procedures**

Applications for admission are submitted to the Admissions Office and consist of:

1. a completed application form;
2. a non-refundable \$55.00 (\$40.00 for New Brunswick residents) application fee;
3. an official transcript of high school or university marks, if applicable;
4. résumé of the candidate's experience in the program field;
5. a letter of reference from a supervisor confirming the nature and length of the candidate's work experience in the program field.

*Note: Candidates who are applying for admission to a certificate program under the University's Adult Learner policy should also submit a letter of application describing educational background, work experience, and academic plans. For details on the Adult Learner admissions policy, consult Subsection A. under Admissions.*

**Application Deadlines**

Certificate applicants are encouraged to submit their applications and supporting documents by March 31, but applications will be considered until August 31.

**Notification of Admission**

The Admissions Office, in consultation with the Director of the certificate program, assesses each candidate on the basis of experience and academic background. Candidates are notified of their admission status upon completion of this review, normally within 30 days of receiving a completed application. Successful candidates are referred to Program Directors for academic counselling upon notification of their acceptance.

## F. Registration

Registration is the process whereby students choose courses for an academic session and confirm this selection of courses with the Registrar's Office. The University offers courses in different periods of time or sessions:

Academic Year	September to April
Semester One	September to December
Semester Two	January to April
Intersession	April
Summer Session	July to August