

Sample Confidentiality Agreement for Research Assistants (for transcription work)

Project title:

Principal Investigators:

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- I understand that all the material I will be asked to record and/or transcribe is confidential
 - I understand that the contents of the consent forms, interview tapes, sound files or interview notes can only be discussed with the researchers.
 - I will not keep any copies of the information nor allow third parties to access them.
 - I will delete all interview and other relevant files from my computer after transcription.

Research Assistant's signature: _____

Research Assistant's name: _____

Date: _____

Signature of PI: _____

Name of PI: _____

Note: The Research Assistant will be given a copy of this form to retain for her/his records